



Notice of meeting of

Decision Session - Executive Member for Corporate Services

To: Councillor Moore (Executive Member)

Date: Tuesday, 1 February 2011

Time: 3.00 pm

Venue: The Guildhall, York

AGENDA

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by **10.00am on Monday 31 January 2011** if any item is called in *before* a decision is taken, or **4.00pm on Thursday 3 February 2011** if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

Any written representation in respect of the items on the agenda should be submitted to Democratic Services by **5.00pm on Friday 28 January 2011**.

1. **Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on the agenda.

2. **Minutes**

(Pages 3 - 4)

To approve and sign the minutes of the Decision Session of the Executive Member for Corporate Services held on 19 October 2010.

3. Public Participation

At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so. The deadline for registering is **5.00pm on Monday 31 January 2011**.

Members of the public may register to speak on:-

- An item on the agenda
- An issue within the Executive Member's remit
- An item that has been published on the Information Log since the last session.

4. Exclusion of Press and Public

To consider excluding the press and public from the meeting during consideration of Annex B of agenda item 5 "Bad Debt Write Off Report – Period October to December 2010" on the grounds that it contains information which is likely to reveal the identity of an individual and relating to the financial or business affairs of any particular person. This information is classed as exempt under Paragraphs 2 and 3 of the Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

5. Bad Debt Write Off Report - Period October to December 2010 (Pages 5 - 18)

This report presents to the Executive Member for Corporate Services the irrecoverable accounts in respect of Council Tax (CT), National Non-Domestic Rates (NNDR), Sundry Debtors and Housing Benefit overpayment for write-off covering the period October to December 2010.

6. 2011/12 Corporate Services Budget Proposals (Pages 19 - 42)

This report presents the Executive Member with the 2011/12 budget proposals for Customer and Business Support Services. The Executive Member is asked for his comments on the proposals.

7. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

8. Information Log

No items have been published on the Information Log since the last Decision Session.

Democracy Officer:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.